



Conference & Meeting Package 2017

Where Business and Pleasure Meet



Ask about our Brand New Event Space "The Fairways Room" for up to 64 guests

Room Rental Packages

Thank you for your interest in Sunset Ranch Golf & Country Club. Sunset Ranch has meeting facilities to accommodate all types of groups - from casual lunch meetings to impressing the CEO and V.P's. Our room overlooks views of the 18th hole and the 10th tee box and has two great patios attached. The room seats approximately 100 guests with theatre style seating. With a wide array of possible set-ups, our events team can customize the room to meet all your requirements. Whether your meeting is an all-day big event or a small short meeting, our Event Manager will customize a package to suit all your needs. It would be our pleasure to assist you in planning your upcoming Conference or Meeting.

Morning Meeting Package

Time: 7am to 12pm

Includes:

Room Rental

Coffee & Tea Station

All Audio Visual requirements

Option to Add Refresher / Snacks at Breaks

Option to Add Breakfast or Lunch

All GST & Service Charges

\$399.00

Afternoon Meeting Package

Time: 1pm to 5pm

Includes:

Room Rental

Coffee & Tea Station

All Audio Visual requirements

Option to Add Refresher / Snacks at Breaks

Option to Add Lunch or Dinner

All GST & Service Charges

\$399.00

Full Day Meeting Package

Time: 7am to 5pm

Includes:

Room Rental

Coffee & Tea Station

All Audio Visual requirements

Option to Add Refresher / Snacks at Breaks

Option to Add, Breakfast, Lunch and/or Dinner

All GST & Service Charges

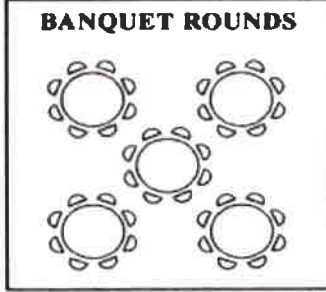
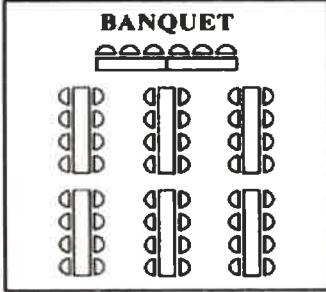
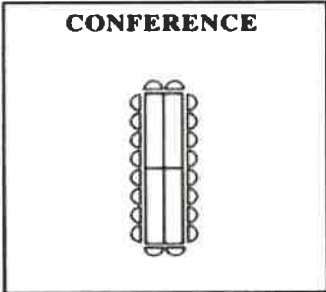
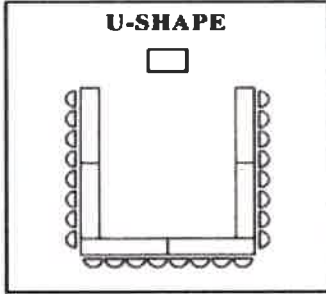
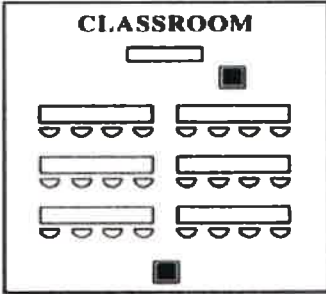
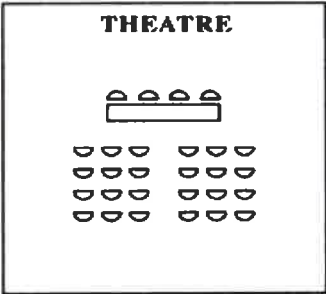
\$599.00

Our dedicated meeting and conference team at Sunset Ranch will be onsite during your event to ensure a smooth and successful event.



Room Set-up Options

Sunset Ranch has the unique ability to set up our meeting and conference space in many different varieties to ensure your guests and presenters are satisfied. Please review the options below. If you require any assistance please do not hesitate to contact us at your earliest convenience.



Recommended Sizes for Sunset Room:

- Theater: 110 Seats
- Classroom: 64 Seats
- U-Shape: 48 Seats
- Conference: 64 seats
- Banquet: 112 seats
- Banquet Rounds: 100 seats

Recommended Sizes for Fairways Room:

- Theater: 64 Seats
- Classroom: 32 Seats
- U-Shape: 32 Seats
- Conference: 40 seats
- Banquet: 72 seats
- Banquet Rounds: 64 seats



Food & Beverage Options

Sunset Ranch boasts some of Kelowna's best Food and Beverage Operation under the direction of Head Chef Blake Green. Focusing on high quality local ingredients, Blake and his team will create the perfect day for your guests. Below are some options we most commonly do, however should you be looking for something specific, our team will be happy to create your vision.

Morning Breakfast

Times: 7am to 10am

The Continental: \$11 per guest

- Fresh Fruit
- Muffins, Croissants, Pastries
- Toasts and Preservers
- Granola, Muesli and Yogurt
- Fresh Berries
- Juice Bar (Orange, Cranberry, Apple)
- Coffee and Tea Station

The Sunrise Breakfast \$16 per guest

- Fresh Fruit
- Toasts and Preservers
- Scrambled Western Egg
- Hashbrowns
- Sausage and Bacon
- French Toast
- Juice Bar (Orange, Cranberry, Apple)
- Coffee and Tea Station

- **Coffee & Muffins \$3.75 Per Person**

Mid-day Lunch

Time: 11am to 1:30pm

The Mid-day Lunch Buffet : \$14 per guest

- Garden Greens Salad
- Caesar Salad
- Pasta Salad
- 2 Soups (1 Cream, 1 Broth)
- Selection of Chef created Sandwiches and Rolls
- Vegetarian Options available
- Fresh Fruit Plate
- Selection of Light Sweets & Cookies

The Classic Summer BBQ \$17 per guest

- Choice of Chef BBQ'd Chicken, Beef or Salmon Burger
- Vegetarian Options available
- Garden Greens Salad
- Caesar Salad
- Pasta Salad
- Home Cut Potato Wedges

We can also accommodate plated luncheons where guests will select their desire meal upon arrival. Prices vary per menu creation



Refresher Options

Recommended Morning Refreshers

- Fresh Baked Cookies \$2.50 pp
- Fresh Baked Muffins \$2.50 pp
- Fresh Fruit Platter \$3.00 pp
- Fresh Cheese and Grapes Platter \$5.00pp

Recommended Afternoon Refreshers

- Fresh Fruit Platter \$3.00 pp
- Fresh Cheese and Grapes Platter \$5.00pp
- Artisan Charcuterie Board \$6.00pp
- Fresh Vegetable Platter \$4.00pp

Finish off your meeting with something FUN!!

- Poutine Bar \$7.00 pp
- Hot Wing Bar \$6.00pp
- Taco Bar \$6.00pp

Add a Beer, Wine or Highball to the end of your event! Drink tickets are \$6.50 per ticket including all Taxes

How to Book with Sunset Ranch

- Sunset Ranch requires a non refundable deposit of 50% of room rental charges
- All Food and Beverage and the outstanding balance of the room charges will be billed on the 1st business day following the event, or if arraignments have been made in advance you can pay your invoice directly the day of the event.
- All deposits are non refundable and cancellation will forfeit your deposit
- Sunset Ranch requires all Food and Beverage Selections a minimum of 10 days prior to your event
- Sunset Ranch requires final guest counts 4 days prior to the event. This event will act as the minimum number of guests for food preparation and charges. Additional guests added after 4 days notice will be added to the billing.

To book your next event, please contact

Lori Tarasoff
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250-765-7671

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