

Conference and Meeting Package 2021

~ Where Business and Pleasure Meet ~



Thank you for your interest in Sunset Ranch Golf & Country Club. Sunset Ranch has meeting facilities to accommodate all types of groups - from casual lunch meetings to impressing the CEO and VIP's.



Pricing & Room Availability

Sunset Ranch can offer conferences and meetings for up to 100 guests. Our main banquet room on the top level of the clubhouse offers fantastic views of the Golf Course and Sunset Ranch. With built in projectors, screen and a state-of-the-art sound system, Sunset Ranch is the perfect place to bring your meetings. Our new Fairways room located on the lower level has fantastic views of 1st tee and surrounding gardens. Equipped to host up to 64 people (depending on set-up), the Fairways room is a perfect spot for host a meeting before golf or enjoy a working lunch or dinner.

All Pricing Includes Room Set-up, Take down and all Audio Visual Requirements.

Morning Meeting Package

Time: 7am to 12pm

Includes:

- Room Rental
- Coffee & Tea Station
- All Audio Visual requirements
- Option to Add Refresher/ Snacks at Breaks
- Option to Add Breakfast or Lunch
- All GST & Service Charges

\$399.00

Afternoon Meeting Package

Time: 1pm to 5pm

Includes:

- Room Rental
- Coffee & Tea Station
- All Audio Visual requirements
- Option to Add Refresher/ Snacks at Breaks
- Option to Add Lunch or Dinner
- All GST & Service Charges

\$399.00

Full Day Meeting Package

Time: 7am to 5pm

Includes:

- Room Rental
- Coffee & Tea Station
- All Audio Visual requirements
- Option to Add Refresher/ Snacks at Breaks
- Option to Add, Breakfast, Lunch and/or Dinner
- All GST & Service Charges

\$599.00

Our dedicated meeting and conference team at Sunset Ranch will be onsite during your event to ensure a smooth and successful event.



Room Set-Up Options

Sunset Ranch has a unique ability to set up our meeting and conference space in many different varieties to ensure your guests and presenters are satisfied. Please review the options below. If you require any assistance, please do not hesitate to contact us at your earliest convenience.

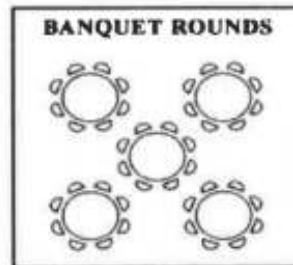
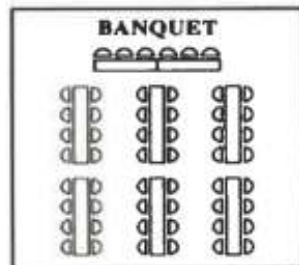
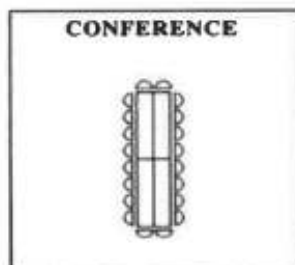
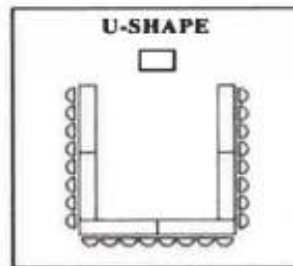
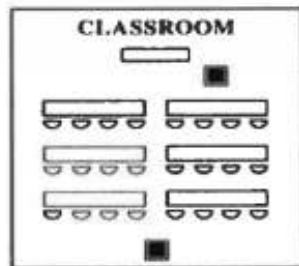
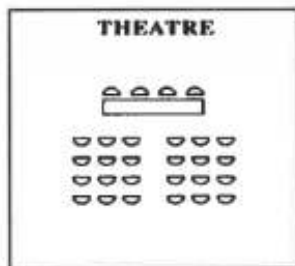
Recommended Sizes for Sunset Ranch Room:

- Theater: 110 Seats
- Classroom: 64 Seats
- U-Shape: 48 Seats
- Conference: 64 Seats
- Banquet: 112 Seats
- Banquet Rounds: 100 Seats



Recommended Sizes for Fairways Room:

- Theater: 64 Seats
- Classroom: 32 Seats
- U-Shape: 32 Seats
- Conference: 40 Seats
- Banquet: 72 Seats
- Banquet Rounds: 64 Seats



Food & Beverage Options

Sunset Ranch Boasts some of Kelowna's best food and beverage Operation under the direction of Head Chef Terra Hamilton. Focusing on high quality local ingredients, Terra and her team will create the perfect day for your guests. Below are some options we most commonly do; however, should you be looking for something specific, our team will be happy to create your vision.

Morning Breakfast

Times: 7am to 10am

The Continental: \$11 per guest

- Fresh Fruit
- Muffins, Croissants, Pastries
- Toasts & Preservers
- Granola, Museli and Yogurt
- Fresh Berries
- Juice Bar (Orange, Cranberry, Apple)
- Coffee and Tea Station

The Sunrise Breakfast: \$16 Per guest

- Fresh Fruit
- Toast & Preservers
- Scrambles Western Egg
- Hashbrowns
- Sausage and Bacon
- French Toast
- Juice Bar (Orange, Cranberry, Apple)
- Coffee and Tea Station

Mid-day Lunch

Time: 11am to 1:30pm

The Mid-day Lunch Buffet: \$14 Per guest

- Garden Greens Salad
- Caesar Salad
- Pasta Salad
- 2 Soups (1 cream, 1 Broth)
- Selection of Chef created Sandwiches & Rolls
- Vegetarian Options available
- Fresh Fruit plate
- Selection of Light Sweets & Cookies

The Classic Summer BBQ: \$17 per guest

- Choice of Chef BBQ'd Chicken, Beef or Salmon Burger
- Vegetarian options available
- Garden Green Salad
- Caesar Salad
- Pasta Salad
- Home Cut Potato Wedges

Refresher Options

Recommended Morning Refreshers

- Fresh Baked Cookies \$2.50 pp
- Fresh Baked Muffins \$2.50 pp
- Fresh Fruit Platter \$3.00 pp
- Fresh Cheese & Grape Plater \$5.00pp

Recommended Afternoon Refreshers

- Fresh Fruit platter \$3.00 pp
- Fresh Cheese & Grape Platter \$5.00 pp
- Artisian Charcuterie Board \$6.00 pp
- Fresh Vegetable Platter \$4.00 pp

Finish Off your meeting with something Fun!!

- Poutine Bar \$7.00 pp
- Hot Wings Bar \$6.00 pp
- Taco Bar \$6.00 pp

Add a Beer, Wine or Highball to the end of your event! Drink tickets are \$6.50 per ticket including all Taxes

How to book with Sunset Ranch

- Sunset Ranch requires a non-refundable deposit of 50% of room rental charges
- All Food and Beverage and the outstanding balance of the room charges will be billed on the 1st business day following the event, or if arrangements have been made in advance you can pay your invoice directly on the day of the event
- All deposits are non-refundable, and cancellation will forfeit your deposit
- Sunset Ranch requires all Food and Beverage selections a minimum 10 days prior to your event
- Sunset Ranch requires the final guest count 4 days prior to the event. The event will act as the minimum number of guests for food preparation and charges. Additional guests added after 4 days' notice will be added to the billing.

To book your next event, please contact:

Alexandra Holmes

Event Coordinator

Sunset Ranch Golf and Country Club

alex@sunsetranchbc.com

www.sunsetranchbc.com

250-765-7700

Jeff Richard

General Manager

Sunset Ranch Golf and Country Club

jeff@sunsetranchbc.com

www.sunsetranchbc.com

250-765-7700

